



**Arkansas Federation of Garden Clubs, Inc.
Awards Application Cover**

2025 - 2027

Award Number:

Category Size (if applicable):

Award Name:

Name of Group/Club/Individual Applying for Award:

District:

Contact Name:

Email:

Phone:

Address:

City:

State:

Zip:

State Awards Chairs: Sherrie Eoff and Debbie Main

Email: skeoff@hotmail.com

Phone: 479-903-5389

Address: 15211 Markey Ln

City: Garfield

State: AR

Zip: 72732-9288

State: AR

Is this project: New OR Continuing from previous work?

Beginning date: Expected completion date: OR Ongoing

ATTACH completed application. Unless noted in specific award description, all applications are limited to 3, single sided pages. (Cover sheet not included in three-page limit.) No report covers, notebooks, staples, etc. allowed. Paperclip suggested. Follow descriptors on Scale of Points (Scoring Rubric) to prepare an accurate, complete submission. **Applications not received by January 1st will not be considered.**



Go Green -- Plant America

NGC Award Application Cover Sheet

NGC Award Name _____

NGC Award Number _____

Name of Group/Club/Individual Applying for Award

If club, number of members _____ Award Size Group ____ S ____ M ____ L

If state, number of clubs _____ Award Size Group ____ S ____ M ____ L

If Individual _____

If group of clubs/council/district _____

State _____ Region _____

State Awards Chairman

Email _____ Phone _____

Address _____

City

State

Zip

Is this project ☐ New OR ☐ Continuing from previous work?

Beginning date _____

Expected completion date _____ OR _____ Ongoing

ATTACH completed application.

- Unless noted in specific award description, all applications are limited to 3, single-sided pages. (Plus, this cover sheet.)
- Follow descriptors on Scoring Rubric to prepare an accurate, complete report.
- For any application with images/photos/videos follow directions stated in Awards Handbook on page 6 regarding permissions/releases.
- **Send to your State Awards Chairman by the state's requested due date.** Only awards submitted through State Chairmen to NGC will be accepted.

ALL NGC APPLICATIONS ARE TO BE SUBMITTED ELECTRONICALLY via DROPBOX.

To complete this form online, please download and save a blank copy to your computer. Open the saved copy and fill in each blank. Save again. This will be the copy you send with your application.

THIS SECTION TO BE COMPLETED BY STATE AWARDS CHAIRMAN FOR AWARDS SENT TO NGC

State Chairmen, enter NGC Award #
here, then select from each category
below

NGC Award Category

Select One

Community Enhancements
Environment & Conservation
Floral Design
Flower Show Achievement
Gardening
Membership & Achievement
Service & Recognition
Youth Work

Award Number

Select One

1

Group

Select One

N/A

Subgroup

Select One

N/A

Size

Select One

N/A

Use this information to place this
award in the correct Dropbox



National Garden Clubs, Inc.
RELEASE FOR PUBLICATION AND WEBSITE

NATIONAL GARDEN CLUBS, INC.
and

(State Garden Club)

(Local Garden Club)

Before sharing a name, information and/or photograph in one of our publications or on our websites, the above-listed organizations require a signed release form from all adults and from the parent or legal guardian of any youth under 18. Please complete both sides of the release form below and return it to:

ADULT:

I, _____ (print name),

being over 18 years of age, hereby grant the above-listed organizations, the right to use the name, photograph, biography, city, state, country and article information, without compensation, on our websites and in any publication or written material. Please print below as you wish your name to appear.

DATE: _____

Print Name: _____

Signature: _____

Address and phone number: _____
(Email optional) _____

MINOR YOUTH SECTION: YOUTH UNDER 18 YEARS OF AGE

**PLEASE INITIAL BESIDE INFORMATION YOU AS PARENT/LEGAL GUARDIAN
RELEASE FOR USE BY NATIONAL GARDEN CLUBS, INC.**

_____ my child's name. Please print below, as you wish the name to appear:

_____ my child's photograph

_____ my child's biography

_____ my child's work or contest entry submitted to the above organizations

_____ other: _____

_____ my child's city, state and country (specific addresses never used)

**I UNDERSTAND THAT THE ABOVE-LISTED ORGANIZATIONS WILL USE MY OR
MY CHILD'S INFORMATION, MY OR MY CHILD'S SUBMITTED TEXT, AND MY
OR MY CHILD'S LIKENESS ONLY FOR EDUCATIONAL, INFORMATIONAL
AND/OR PROMOTIONAL PURPOSES. I HEREBY AGREE TO HOLD THE ABOVE-
LISTED ORGANIZATIONS, THEIR LICENSEES AND AFFILIATES HARMLESS
FROM ANY LIABILITY RESULTING FROM MY OR MY CHILD'S STATEMENTS
AND ACTION DEPICTED OR DESCRIBED IN THE INFORMATION, TEXT AND
GRAPHIC REPRESENTATIONS.**

DATE: _____

Printed Name of Parent/Legal Guardian: _____

Signature of Parent/Legal Guardian: _____

Address and phone number: _____
(email optional)

AFGC AWARDS PROGRAM
General Scoring Rubric for Year 2024

AWARD # _____ **AWARD NAME** _____

GROUP/PERSON APPLYING _____

Name of Person Rating Application: _____

PRESENTATION	Possible Points	Score
Cover sheet included with all sections completed	2	
Application adheres to 3 single page limit unless other size specified in award description	2	
Application neat and concise	1	
PRESENTATION TOTAL	5	

ACHIEVEMENT

Meets NGC Mission & Goals	6	
Scope of project defined	4	
Need identified	7	
Benefit to target (members, recipients, community, etc.)	10	
Accomplishment of goals	8	
Comprehensiveness of work	6	
Activities to attain goals explained	8	
Evaluation of goals reached	4	
Educational	3	
Prior Planning	4	
Very brief history if continuing project (give full credit if not a continuing project)	3	
Other	2	
ACHIEVEMENT TOTAL	65	

PARTICIPATION

% of member participation from total size possible (may include any type of support given)	12	
Involvement of others (community, government agencies, professionals, youth, facility residents, others)	3	
PARTICIPATION TOTAL	15	

DOCUMENTATION (Photocopies permitted)

Clear, well-labeled, neatly attached photos when applicable	4	
Landscape plan when applicable (give full credit if not applicable)	4	
Financial report	5	
Other (letters of appreciation, community awards, publicity, etc.)	2	
DOCUMENTATION TOTAL	15	
OVERALL SCORE	100	

AFGC AWARDS PROGRAM

Yearbook Scoring Rubric for Year 2024

AWARD # 10 AWARD NAME Yearbook

GROUP/PERSON APPLYING _____

Name of Person Rating Application: _____

REQUIREMENTS	Possible Points	Score
Must include appropriate cover sheet(s) and one yearbook which covers the prior year before the January due date. Submit in paper form only - no electronic submissions.	N/A	N/A

FORMAT

Book Structure: Practical, convenient size, durable, neat, ample margins & readable font	2
Cover: Include club name, town, state organization, year, & appealing design	2
Title Page: Include club name, town, state organization, year, # of dues paying members & affiliates (district, region, NGC, other)	2
Table of Contents: Number the yearbook pages & list topics on the contents page	1
Subsequent Pages: In any logical order most useful to members & best fit for page placement	
Membership Roster with complete mailing address, phone numbers, & email addresses	2
List of Club Officers & Committee Chairs	1
NGC Information: NGC President, Administrative Theme; referral to the NGC Website	1
Other Information: State President & Theme; District Director; & Websites	2
Calendar of Events: Dates & locations of district, state, region & national mtgs/events	2
FORMAT TOTAL	15

PROGRAMS, WORKSHOPS & TOURS

Topics should cover a variety of NGC goals & objectives	
Meets minimum number of meetings required by state (7)	4
Lists date & time of meetings & location with complete address	4
Lists names of speakers, brief description of qualifications & program titles	4
Variety of program topics (Theme not required)	14
Variety of styles of programs (lectures, slides, PowerPoint, tours, etc.	13
Variety of speakers (specialists, members, panel, etc.)	14
PROGRAMS, WORKSHOPS & TOURS TOTAL	53

Projects

Involve actual membership participation; benefits to the community & to NGC goals; includes fundraisers; & activities that encourages new members	
List continuing and new projects	15
Describes projects, including locations, chairman, participants, donations, & future plans	15
NGC Mission Statement: List of Life Members, District, State, NGC awards won prior yr.	2
PROJECTS TOTAL	32
OVERALL SCORE	100

AFGC AWARDS PROGRAM
Bravo Scoring Rubric for Year 2024

AWARD # _____ **AWARD NAME** _____

GROUP/PERSON APPLYING _____

Name of Person Rating Application: _____

PRESENTATION

Possible Points Score

Cover sheet included with all sections completed	2
Application adheres to 3 single page limit unless other size specified in award description	2
Application neat and concise	1
PRESENTATION TOTAL	5

ACHIEVEMENT

Outstanding Contributions to Club & Community in one or more of following areas:	
Civic Development	7
Horticulture Therapy (Nursing Homes, Assisted Living Facilities, etc.)	5
Youth Activities	6
Conservation	5
Landscape Design	5
Horticulture	5
Floral Design	5
Educational	7
Other Accomplishments	5
All Around Excellence	10
ACHIEVEMENT TOTAL	60

PARTICIPATION

Scope of Participation at Various Levels (Local Club, State, District, Regional & National)	10
Involving Others (community, government agencies, professionals, youth, facility residents, others)	5
PARTICIPATION TOTAL	15

DOCUMENTATION (Photocopies permitted)

Clear, well-labeled, neatly attached photos when applicable	5
Landscape plan when applicable (give full credit if not applicable)	5
Other (letters of appreciation, community awards, publicity, etc.)	10
DOCUMENTATION TOTAL	20
OVERALL SCORE	100